MY CHILD'S

## ATTENDANCE GOALS

To improve my child's attendance, I can commit to the following:

- My child was present ___ days.
- My child was absent ___ days.
- My child's current attendance rate is $\qquad$ $\%$.
- My goal for next year is to improve my child's attendance by _ـ_ $\%$.

1. $\qquad$
2. $\qquad$
3. 

We will review progress to meet this goal at the next Parent-Teacher Conference.

## POSSIBLE STRATEGIES TO REACH YOUR CHILD'S ATTENDANCE GOALS

- I will keep an attendance chart at home. At the end of the week, I will reward my child for attending school every day with $\qquad$ .
(i.e. a visit to the park, a new book, a break from doing chores, a special treat)
- I will make sure my child is in bed by $\qquad$ p.m. and the alarm clock is set for $\qquad$ a.m.
- If my child consistently complains of a stomachache or headache and medical concerns have been ruled out, I will send him/her to school anyway and call Counselor $\qquad$ so that he/she can check in with him/her during the school day.
- If my child has a cold but no fever (less than 100 degrees), I will send him/her to school anyway. If I don't have a thermometer, I will purchase or borrow one.
- I will find a relative, friend or neighbor who can take my child to school if I can't make it or if he/she missed the bus.
- If my child is absent, I will contact his/her teacher to find out how he/she can make up missed schoolwork.
- I will set up medical and dental appointments for weekdays after 3:30 p.m.

Signature: $\qquad$ Date: $\qquad$

## To learn more, please visit www.attendanceworks.org

[^0]
## YOUR FAMILY'S HELP BANK

YOUR FAMILY

EVERYDAY HELPERS

OCCASIONAL HELPERS

## POTENTIAL

 HELPERS1. Your Family: List who lives in your house.
2. Everyday Helpers: Identify who you can call on to help drop your child off or who can pick him or her up when you cannot. These are people like friends, neighbors and relatives who can help regularly.
3. Occasional Helpers: Identify people who probably cannot help everyday, but can help in a pinch. Maybe it's a godparent, a relative or a friend who lives outside your neighborhood but can be there for short stints.
4. Potential Helpers: Identify people who are part of your school community, church or neighborhood who are able to help-if you ask.
5. Your Family:
6. Everyday Helpers:

## 3. Occasional Helpers:

## 4. Potential Helpers:

If I need help getting my child to and from school, I will ask the following people to be our back-up:

## Name

Name

Name

Best Contact Number

Best Contact Number

| August |  |  |  |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :---: |
| Sun | Mon | Tues | Wed | Thurs | Fri | Sat |  |
|  |  |  |  |  | 1 | 2 |  |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |  |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |  |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |  |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |  |
| 31 |  |  |  |  |  |  |  |


| September |  |  |  |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :---: |
| Sun | Mon | Tues | Wed | Thurs | Fri | Sat |  |
|  | 1 | 2 | 3 | 4 | 5 | 6 |  |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |  |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |  |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |  |
| 28 | 29 | 30 |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

October

| Sun | Mon | Tues | Wed | Thurs | Fri | Sat |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |
|  |  |  | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 |  |
|  |  |  |  |  |  |  |


| November |  |  |  |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- | ---: | :---: |
| Sun | Mon | Tues | Wed | Thurs | Fri | Sat |  |
|  |  |  |  |  |  | 1 |  |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |  |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |  |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |  |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |  |
| 30 |  |  |  |  |  |  |  |

December

| Sun | Mon | Tues | Wed | Thurs | Fri | Sat |
| :--- | :--- | :--- | :--- | :--- | :--- | ---: |
|  | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 |  |  |  |


| January |  |  |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| Sun | Mon | Tues | Wed | Thurs | Fri | Sat |
|  |  |  |  | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

February

| Sun | Mon | Tues | Wed | Thurs | Fri | Sat |
| :--- | :--- | :--- | :--- | :--- | :--- | ---: |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
|  |  |  |  |  |  |  |


| April |  |  |  |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- | :---: | :---: |
| Sun | Mon | Tues | Wed | Thurs | Fri | Sat |  |
|  |  |  | 1 | 2 | 3 | 4 |  |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |  |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |  |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |  |
| 26 | 27 | 28 | 29 | 30 |  |  |  |
|  |  |  |  |  |  |  |  |


| March |  |  |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| Sun | Mon | Tues | Wed | Thurs | Fri | Sat |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 |  |  |  |  |


| May |  |  |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| Sun | Mon | Tues | Wed | Thurs | Fri | Sat |
|  |  |  |  |  | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 |  |  |  |  |  |  |

CHRONIC ABSENCE $=18$ absences
( $10 \%$ of school year)
Warning Signs $=10$ to 17 absences
Satisfactory Attendance $=\mathbf{9}$ or fewer absences

- My child was present ___ days.
- My child was absent ___ days.
- My child's current attendance rate is $\qquad$ $\%$.
- My goal for next year is to improve my child's attendance to \%.


[^0]:    Adapted with permission from materials created by Early Works at Earl Boyles Elementary School in Portland, Ore. www.childinst.org/our-initiatives/early-works

